



**DEPARTMENT OF THE ARMY**  
**ASSISTANT CHIEF OF STAFF FOR INSTALLATION MANAGEMENT**  
**600 ARMY PENTAGON**  
**WASHINGTON, DC 20310-0600**

DAIM-ZA

04 FEB 2005

**MEMORANDUM FOR DEPUTY CHIEF OF STAFF, G4**

**SUBJECT: The Army Hazardous Material Management Program**

**1. References:**

a. AR 200-1, Environmental Protection and Enhancement, paragraph 4-3a, 21 February 1997.

b. AR 710-2, Supply Policy Below the National Level, paragraph 1-28a, 25 February 2004.

c. Memorandum, ODCSLOG, 11 Jul 97, subject: Installation Hazardous Materials Management Program (HMMP) Implementation.

2. The purpose of this memorandum is to request DCS, G4 assume the lead for the Army Hazardous Material Management Program (HMMP) and revise policy and guidance.

3. References 1a and 1b require installations to establish a HMMP. Implementation of the program, established in Reference 1c, called for dual sponsorship to facilitate the effort. Over the last few years, this approach has perpetuated stand-alone logistics and environmental software applications, produced non-uniform guidance, and created resource programming issues. The effectiveness of the program has been handicapped.

4. Army transformation directs the integration and standardization of business practices to support the Army mission at all levels. A single HMMP lead will optimize sustainment efforts and will facilitate life-cycle management of hazardous material within the logistics domain.

5. Hazardous material management is inherently a supply function. Integration of environmental requirements into this core logistics business practice will leverage operational efficiency, improve readiness, reduce sustainment and deployment footprints, and support the basic tenets for Army transformation.

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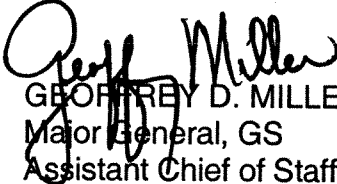
SUBJECT: The Army Hazardous Material Management Program

6. Implementing the Single Army Logistics Enterprise (SALE) provides for the essential structure for managing all aspects of an integrated supply chain. Consequently, this is an opportune time to take advantage of this capability to integrate environmental data requirements into the logistics supply chain under a single lead (DCS, G4).

7. OACSIM is committed to a team approach and will closely work with DCS, G4 staff to address a complete solution that strengthens Army operations. The enclosure shows the proposed responsibilities needed to revise the Army HMMP.

8. My point of contact for this action is Mr. Jeffrey Usavage, Office of the Director of Environmental Programs, DSN 329-1531 or (703) 601-1531, or e-mail: [jeffrey.usavage@hqda.army.mil](mailto:jeffrey.usavage@hqda.army.mil).

Encl

  
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## **Office of the Deputy Chief of Staff for Logistics, G-4 (ODCS, G-4)**

### **The ODCS, G-4:**

- Serves as lead for the Army HMMP.
- Ensures that HMMP vision is a lean (streamlined, proactive), agile (flexible, tailorable) and responsive (right product/service, on-time) process to provide the best, most affordable logistic support, and sustainment (high readiness) of the soldier.
- Incorporates HMMP procedures into Army supply policy, evaluates requests for deviation, and reviews and approves supply implementation procedural publications that incorporate centralized HM management.
- Serves as HQDA proponent for the Department of Defense (DoD) Hazardous Materials Information Resource System (HMIRS), the DoD repository for Material Safety Data Sheets (MSDS). ODCS, G4 is responsible for publishing guidance pertaining to submitting manufacturer MSDS information to the Defense Logistics Agency (DLA) for entry into the HMIRS.
- Ensures the integration of HMMP doctrinal requirements into the Single Army Logistics Enterprise (SALE) and other standard logistics architecture/systems.
- Coordinates with ASA (I&E), the Assistant Chief of Staff for Installation Management (ACSIM) and the Surgeon General to ensure full integration of environmental, safety, and occupational health requirements into the Army HMMP.
- Coordinates with other Army staff (ARSTAF) elements and offices to ensure that HMMP is promulgated through Army doctrine, policy, training, and regulatory guidance.

## **Office for the Assistant Chief of Staff for Installation Management (OACSIM)**

### **The OACSIM:**

- Supports the Army HMMP lead (DCS, G4) with environmental instruction and guidance.
- Identifies, continuously updates and forwards environmental requirements to the DCS, G4 for integration into the HMMP and the SALE.
- Coordinates and Recommends with DCS, G4 to establish HMMP goals, objectives and metrics consistent with the Army Environmental Management System (EMS), Sustainability and Pollution Prevention Programs.
- Participates in Army Enterprise architecture and integration efforts to ensure environmental requirements are fully incorporated.
- Coordinates with other ARSTAF offices to ensure that HMMP/environmental is promulgated through doctrine, policy, training and regulatory guidance.
- Coordinates with DCS, G4 to provide HMMP automation support pending development and fielding of Enterprise solutions.
- Supports ASA(I&E) in identifying and documenting environmental requirements for integration into Army HMMP policy and guidance.